



# Totley Primary School

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Headteacher: Ben Paxman BA (Hons) PGCE  
Assistant Headteacher: Mr M Barnes, LLB, PGCE  
Assistant Headteacher: Mrs C Corrin, BSc (Hons), PGCE  
Assistant Headteacher: Mr C Atkinson, BA (Hons)

8<sup>th</sup> February 2019

Dear parents and carers,

I would like to make you aware of some upcoming staffing changes which have some implications for Y1 Potter, Y2 Freedman and Y3 Blyton.

You may well know that Mrs Hadabora is currently completing her professional qualification alongside her teaching role in Y2 Freedman. Therefore she will be undertaking a 6-week placement in an alternative setting, starting on 4<sup>th</sup> March.

Clearly, this is an important time for Y2 children in the build up to their SATs assessment in June and as we prepare the children for moving into the juniors next year.

With this in mind, rather than go to a supply agency for cover, we have planned for Mrs Huckerby to move into Y2F for this period of time. As our Key Stage One leader, Mrs Huckerby has lots of Y2 experience and knows the children really well already. This will keep disruption to a minimum and ensure that high quality learning is maintained.

In Y1 Potter, Mrs Taylor will be the class teacher for the 6-week period and Mrs Holmes will move out of Y3 during this time to provide TA support. Both Mrs Taylor and Mrs Holmes are highly experienced practitioners and we are confident that this solution will offer the best continuity for the children. Miss Castle will remain in Y3 to provide TA support for Miss Cooper.

Please note that Y2F parents' evening will take place on Tuesday 26<sup>th</sup> and Wednesday 27<sup>th</sup> February as Mrs Hadabora will be away during the March 20<sup>th</sup> / 21<sup>st</sup> dates for the rest of the school. Appointments will be booked using the online portal as usual. We will send a text this evening to Y2F parents to give as much time to book as possible. If this date change presents a problem, please contact me so that alternative arrangements for meeting with Mrs Hadabora can be made.

Please don't hesitate to contact me at school if you have any questions about these arrangements.

Yours sincerely,

