

Totley Primary School



Positive Behaviour Policy

Date Reviewed:	June 2016
Reviewed by:	Nicola Wileman
Policy to be reviewed by:	June 2018

TOTLEY PRIMARY POSITIVE BEHAVIOUR POLICY



"We look for the positive and allow our children to grow with responsibility"

All children have the right to an education which offers them the best opportunities to work hard, be happy and make good progress. Teachers and support staff are here to create the right environment for this to happen. Many others contribute towards this process. Our behaviour policy is based on the principles and values that we seek to promote in our school.

AIMS AND PRINCIPLES

We believe that the most effective way of achieving our aims is to encourage and praise positive behaviour. The following are the underlying principles we wish to nurture throughout our school:

- ✓ We are sensible
- ✓ We look out for each other
- ✓ We are helpful
- ✓ We look after our school environment
- ✓ We are respectful of others
- ✓ We are polite
- ✓ We are kind and considerate
- ✓ We tell the truth

It is very important that rewards and sanctions experienced by Totley Primary children are at all times consistent and fair. Each class has agreed rules for classroom and corridor behaviour on display, as well as the attitudes to learning that we expect. Playground guidelines are drawn up at the beginning of each academic year by the classes, teachers, lunchtime supervisors and the School Council. These guidelines are reinforced in assemblies and applied consistently at break time and lunch time. The content will enhance the principles above.

REWARDS

- ✓ Praise is given generously but discriminatingly. This may be on an individual or group basis and may occur within class or in assemblies, in front of the whole school.
- ✓ Children are sent to the head teacher or a member of the SLT to reinforce praise already given. "Head Teacher's Award" stickers are placed on good work and given to children.
- ✓ Outstanding pieces of work, including teacher comments, may be photocopied and sent home to parents.
- ✓ Individual house points are awarded for good work, effort, behaviour and helpfulness. These are collected regularly by Y6 pupils and the scores for each house are displayed and announced in assembly.
- ✓ Individual class teachers have their own reward systems to motivate the children and encourage positive behaviour. These may include raffle tickets which go into a prize draw, "secret student" competitions or marbles in a jar for collective good behaviour, resulting in an agreed reward when a target number is reached.
- ✓ Individuals or groups can be awarded with Totley Primary Postcards, which are posted home to acknowledge and celebrate an achievement

UNACCEPTABLE BEHAVIOUR

Whilst we aim to encourage positive behaviour in all children, we acknowledge that there will be times that we have deal with behaviour which is unacceptable. These issues include:

- Physical violence
- Disruptive behaviour (that prevents others from learning)
- Discrimination of any kind e.g. racial, gender
- Deliberate disobedience, including theft and lying
- Threatening or aggressive behaviour, including bullying and cyber bullying
- Disregard for the school environment & property
- Rudeness, including swearing
- Accessing inappropriate websites, including those which pertain to extremist behaviours

As with recognising positive behaviour, it is vitally important that we deal with any unacceptable behaviour in an agreed and consistent way. When dealing with unacceptable behaviour, we acknowledge that the response will depend on the severity of the incident.

Most problems are dealt with on the spot, with the child being reminded about our expectations and the agreed code of conduct. We will always explain why the behaviour is unacceptable and give the child an opportunity to respond and be listened to.

Lunchtime supervisors are provided with notebooks to log incidents which occur and action taken. Raffle tickets will be given out to reward positive behaviour during lunchtimes and a weekly prize draw will take place on Fridays for infants and juniors.

Staff advise lunchtime supervisors about any pertinent issues regarding individual children prior to lunch break.

A lunchtime club runs on a regular basis to provide a sanctuary for children who find the playground environment hard to cope with.

AGREED PROCEDURES FOR DEALING WITH UNACCEPTABLE BEHAVIOUR

(If behaviour is extreme or dangerous, some steps may be missed out. Please note that if a child physically hurts or bullies another child, then both sets of parents will be contacted as soon as possible)

Step 1

A verbal warning is given that the inappropriate behaviour has been noted (**see "Positive Behaviour Strategies" booklet in class behaviour folders for examples of low, medium and high level strategies**).

Step 2

A second warning is given that a detention will be issued if the inappropriate behaviour continues.

Step 3

A detention is issued, to be served either that morning break time or the following morning break time. Staff need to write the child's name on the board in the staff room and let a member of the SLT know the reason for the sanction. The child completes a detention reflection sheet during break time, which is stored in individual class behaviour folders.

Step 4

If 3 detentions are issued to a child within a half term period, the child is placed on a white behaviour report for 1 week. The child is then responsible for having the report signed after each lesson and playtime by an appropriate staff member. The staff member who issues the report is responsible for contacting the parents to inform them of the situation and ensure that the parents have signed the report at the end of the week.

Step 5

If there is no improvement in behaviour then the child will go onto a yellow behaviour report for 1 week and a meeting will be held between the class teacher, parents and a member of the SLT. An IEP involving behaviour targets may be considered.

Step 6

If there is still no improvement, the child will go onto a red behaviour report and a meeting will be held between the head teacher, class teacher and parents to discuss next steps, which may include involving outside agencies such as a behaviour specialist or the educational psychologist. In extreme cases a child may be excluded from school. In such cases, the latest guidelines from the LA will always be strictly adhered to and governors informed.

CLASS BEHAVIOUR FILES These have been designed to support staff in following up inappropriate behaviour by providing guidance, forms and structure so that consistency is achieved. They also act as ongoing records of behaviour incidents and could be used as an evidence base for any future action which may need to be taken.

REVIEW: This policy will be reviewed annually by all staff