

# Totley Primary School



## Parent Information Booklet 2018-19

### Year 4

Class Teacher: Miss Ellis

Teaching Assistant: Mrs Rodgers

## **The School Vision**

Inspiration, enjoyment, high achievement and positive relationships underpin the vision of learning at Totle Primary School. High quality teaching and learning result in children having the confidence to take risks to achieve their full potential and through high expectations and challenging targets, standards are very high. The broad and balanced curriculum offers children the opportunity to learn through asking questions and children leave us with a range of basic skills which they can use to further their learning in the future. Positive relationships are fostered with all members of the school community and children support each other and feel safe in school.

An emphasis on having fun through a range of exciting activities and events ensure that children leave us at the end of Year 4 with lots of positive and happy memories.

**School Contact details: Totle Primary School, Sunnyvale Road, Sheffield, S17 4FB**

**Tel: 0114 2364482**

**Fax: 0114 2353403**

**Email: [enquiries@totley.sheffield.sch.uk](mailto:enquiries@totley.sheffield.sch.uk)**

**Website: [www.totle.sheffield.sch.uk](http://www.totle.sheffield.sch.uk)**

# 2018-19 Term Dates

Please see the calendar below for this year's term dates. Any INSET days when school is closed to children are highlighted in green.



September (20 Days)							October (20 Days)							November (20 Days)						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
					1	2														
3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11
10	11	12	13	14	15	16	8	9	10	11	12	13	14	12	13	14	15	16	17	18
17	18	19	20	21	22	23	15	16	17	18	19	20	21	19	20	21	22	23	24	25
24	25	26	27	28	29	30	22	23	24	25	26	27	28	26	27	28	29	30		
							29	30	31											

  

December (15 Days)							January (19 days)							February (15 days)							
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	
					1	2		1	2	3	4	5	6						1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28				

  

March (21 Days)							April (10 Days)							May (17 Days)						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
					1	2	3													
4	5	6	7	8	9	10	6	9	10	11	12	13	14	6	7	8	9	10	11	12
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	17	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

  

June (20 Days)							July (18 Days)							August						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
					1	2														
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	

  

Denotes Bank Holidays

Denotes School Holidays

## Whole School Events

These are some of the whole school events that are part of the annual school calendar.

Term	Event	Information
<b>Autumn</b>	Parent Meetings	An opportunity to meet with your child's class teacher.
	Individual Photographs	Cost between £10 and £12 depending on the pack.
	Harvest service	A celebration of the Harvest festival in Totley All Saints Church.
	Christmas performances	Children are likely to require costumes for the performances although please don't go to great expense when organising these
	Pantomime Trip	Whole school visit to the Lyceum theatre. This trip will be priced in the region of £10.00
	Christmas Parties	Children provide food
	Christmas Service	A special service in school to celebrate the festive season.
<b>Spring</b>	Parent's Evening	An opportunity to meet with your child's class teacher.
	Easter service	A service to celebrate Easter in Totley All Saints Church.
	Easter activities	Range of different events both in and out of school including Easter Egg Hunt, egg rolling and egg decorating.
<b>Summer</b>	Class Photographs	Cost between £10 and £12 depending on the pack.
	Y2 and Y6 SATS	Y2 will spend a few weeks completing their SAT tests and Y6 will complete theirs in a specific week. These are important weeks for these two year groups and more information will follow as necessary.
	Sports Week	A week of sporting events for all ages, culminating in our annual Sports afternoon and picnic
	Summer Concert	Evening of singing and musicians
	Y5 and Y6 Dream Mile	Y5 and Y6 children take part in a 1 mile race around Totley
	PTA Duck Race	Whole school visit to Millhouses Park. Children purchase a duck priced at £1.00 for the race.
	End of Year reports	This is a formal report on the progress of your child.
	Parent Drop in session	Optional session for parents to discuss the content of the end of year reports

National / local charity fundraising events may also require a costume and or donation. These will be advertised in letters and in the monthly newsletter.

## Class Topics 2018-19

### Year 4

It is intended that these topics will be taught in your child's class this year. Topics may run over a holiday. Cross curricular links will be made as much as possible although some subjects may be taught separately.

<b>Term</b>	<b>Main Topics</b>	<b>Trips/Events (Inc. residentials)</b>	<b>Approximate cost</b>	<b>Other information – costumes, parent help required etc.</b>
<b>Autumn</b>	Tudors	Manor Lodge Tudor trip	£12	We will celebrate a Tudor Feast as the outcome of our topic!
	Sheffield	Local visits to explore the city centre	£7	N/a
<b>Spring</b>	Weather	Weather workshop at Western Park Museum	£7	Come and see our weather workshop and learn from the children about the amazing weather events experienced around the world!
<b>Summer</b>		Kingswood	Approximately £90	More information about kit etc. will be sent out soon.
	Slavery	Slavery Walk	N/a	N/a
	Chocolate	Cadbury World	£25	N/a

Extra-curricular clubs will be advertised on the school website and letters will be sent out on a termly basis.

## **School Routines and Other Information**

### **School Timings**

School starts promptly at 8.50am and the playgrounds and new Baslow Road entrances will be staffed from 8.40am. School ends for KS1 children at 3.10pm and for Key Stage 2 children at 3.15pm. Please ensure your child arrives for school on time.

### **Uniform**

School uniform consists of Totley Primary School polo shirts and sweatshirts. Shoes should be practical and safe (e.g. not flip flops) and jewellery is not permitted except watches and studded earrings.

### **Attendance Policy**

Please note that our attendance policy states that no leave will be authorised apart from in exceptional circumstances. The whole school attendance target is 97% and the full policy can be found on the website. To request leave, please see the office staff for the documentation.

### **Homework**

Our homework policy has been devised in conjunction with parents, children and staff. Homework will be set on a Friday to be returned to school for marking on a Wednesday for all children. There is an expectation that the children will complete the homework and that it will be marked to the same standard as work in class. More information will be sent separately and will be on the website.

### **PE**

PE sessions are on Tuesday and Thursday. The children will need both indoor and outdoor PE kits for these days. Indoor PE kits consist of a t-shirt in your child's house colour, black shorts and PE pumps. Outdoor kits include tracksuit and trainers. Earrings must be removed for PE. Please make sure that your child has a kit in school. Continuous lack of kit will be monitored.

### **Absence**

Please report any absence to the school office as soon as possible. An answer machine service is available when the school is closed. An absence and punctuality policy is available on the school website.

### **Medicines**

An SLT member will administer medicines to avoid parents leaving work during the day. This will however only be done if our medical form has been completed. These can be found on the school website or be collected from the school office. Please make sure that any medication which is kept in school (e.g. inhalers, epi-pens etc.) is checked to ensure they are in date.

### School Meals and Milk

The price of a school meal remains at £2. Milk is priced at £12.60 for the Autumn term. Please make all payments on ParentPay.

### Healthy Snacks and drinks

In FS2 and KS1, children are provided with a healthy snack during the school day. In KS2, children are welcome to bring a healthy snack to eat at breaktime for example fruit, cheese or cereal bars. Water is available for all throughout the day but if your child needs to bring a different drink into school, please make sure it is fruit juice or non-sugary squash. We do have children with severe nut allergies in school so please ensure that no nuts or nut-based foods are brought into school.

### Glossary of Terms

**Foundation Stage 2 (FS2):** This is the child's first year or part year at school (i.e. Reception).

**Key Stage 1:** This includes Year 1 and Year 2 and has its own separate curriculum. At the end of Year 2, children are assessed by their teachers and by undertaking tasks and tests called SATs (Standard Assessment Tasks) for English, Maths and Science. This will inform a teacher assessment level. Parents will receive this information alongside the child's annual report.

**Key Stage 2:** This includes Years 3, 4, 5 and 6 and has its own curriculum. At the end of Year 6 children are assessed and undertake their Key Stage 2 SATs (Standard Assessment Tasks). Parents will receive written confirmation of their child's SATs results when they arrive in school usually around the middle of July.

**Special Educational Needs (SEN):** Some children may need extra help or support during their time at school. Parents are always consulted and informed when this is the case.

**Information and Communication Technology (ICT):** This includes work using computers, programmable toys and other forms of technology.

**National Curriculum Assessments.** These are commonly known as SATs and are taken in the summer term in Year 2 and Year 6. Children are expected to achieve age related expectations.

**Phonics.** This is the process in which we teach reading. It is a process based on recognising sounds of letters, groups of letters and syllables and is linked to the development of literacy skills in general. Children's progress in phonics is assessed at the end of Y1 and communicated with parents.

**CVC Words.** These are primarily used in FS2 and KS1 and describe words that are made from Consonant/Vowel/Consonant eg cat, dog, pat.

## Contact Information

We run an open door policy and welcome parent feedback and strive for communication. Should an issue arise please do not hesitate to contact your child's class teacher. If you feel the issue has not been resolved adequately please contact Ben Paxman (Head Teacher). We hope that all issues can be resolved in this way however any formal complaints can be made to Mr Alex Munro, our chair of governors, at [amunro@totley.sheffield.sch.uk](mailto:amunro@totley.sheffield.sch.uk)

Headteacher email: [headteacher@totley.sheffield.sch.uk](mailto:headteacher@totley.sheffield.sch.uk)

SLT mobile phone: 07702541826

Class teacher email: [enquiries@totley.sheffield.sch.uk](mailto:enquiries@totley.sheffield.sch.uk) Please put Rowling as the subject so it can be forwarded on.