



# Totley Primary School

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Headteacher: Ben Paxman BA (Hons) PGCE  
Assistant Headteacher: Mr M Barnes, LLB, PGCE  
Assistant Headteacher: Mrs C Corrin, BSc (Hons), PGCE  
Assistant Headteacher: Mr C Atkinson, BA (Hons)

Tuesday 20<sup>th</sup> November 2018

Dear parents and carers,

I am pleased to inform you that we have secured the services of Mr Daniel Rawnsley to cover Mrs Simpson's teaching days for the remainder of the Autumn term. Mr Rawnsley had a successful day in class with the children yesterday and he will be in again this week as of tomorrow to shadow Mrs Simpson during her final days before she goes off on maternity leave. This will help to ensure a smooth transition and allow key information about the children to be handed over.

Yours sincerely,

Ben Paxman

